



**The Unified Government
of Athens-Clarke County**

Budget in Brief

**FY13 ANNUAL OPERATING
& CAPITAL BUDGET**

JULY 1, 2012 - JUNE 30, 2013

This *Budget in Brief* has been produced to provide an overview of the Unified Government of Athens-Clarke County's (ACCUG) Annual Operating and Capital Budget for Fiscal Year 2013 (July 1, 2012 – June 30, 2013). This document provides a brief and understandable summary of the FY13 Budget. We hope that you find this document a helpful tool in understanding the financial plan for Athens-Clarke County for the upcoming year.

A more detailed copy of the FY13 Budget can be viewed at the Clerk of Commission's Office, Room 204 of City Hall, the Athens Regional Library on Baxter Street, or at Athens-Clarke County's website <http://www.athensclarkecounty.com/index.aspx?nid=371>.

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**ATHENS-CLARKE COUNTY
MISSION STATEMENT**

**Athens-Clarke County,
an open and responsive government,**

**facilitating a positive environment
for individuals to obtain a high quality of life
and local organizations to achieve success**

**by providing innovative, high quality services and
responsible stewardship of the community's resources,
to benefit current and future generations.**

Adopted November 4, 1997

Mayor and Commission

Mayor	Nancy Denson
Commissioner - District 1	Doug Lowry
Commissioner - District 2	Harry Sims
Commissioner - District 3	George Maxwell
Commissioner - District 4	Alice Kinman
Commissioner - District 5	Jared Bailey
Commissioner - District 6	Ed Robinson
Commissioner - District 7	Kathy Hoard
Commissioner - District 8	Andy Herod
Commissioner - District 9	Kelly Girtz
Commissioner - District 10	Mike Hamby
Manager	Alan Reddish

Athens-Clarke County at a Glance

Form of Government:	Commission-Manager Mayor and Ten Commissioners. (Mayor elected at large and Commissioners elected by district).
Population:	115,452 (2010 US Census Bureau)
UGA Enrollment:	34,765 (Fall 2011)
Land Area:	122 square miles or 78,000 acres
Median Age:	25.8 (2010 US Census Bureau)
Median Household Income:	\$31,976 (2010 US Census Bureau)

Major Attractions:

University of Georgia
State Botanical Gardens
Georgia Museum of Art
Downtown Athens
Morton Theatre
Classic Center (Convention Center & Theater)
Historic Homes

Principal Employers:

University of Georgia
Athens Regional Medical Center
Clarke County School District
Pilgrim's Pride Poultry Company
Athens-Clarke County Government
St. Mary's Health Care System

Median Price of an Existing Home (Owner Occupied):
\$161,000 (2008 US Census Bureau)

Estimated Property Taxes for a \$161,000 home in 2012 (with
Standard Homestead Exemption):

ACCUG	\$ 745	40%
School	\$ 1,088	59%
State	<u>\$ 14</u>	<u>1%</u>
Total	\$ 1,847	100%

Annual Budget Development Process

The Annual Operating and Capital Budget is the financial plan for raising revenues and expending funds for all Athens-Clarke County departments, offices and constitutional officials.

The process to develop the Annual Operating and Capital Budget begins about nine months prior to the beginning of the fiscal year. Departments and Constitutional Officials submit Operating and Capital Budget requests for review by the Manager and the Mayor. No later than the end of April, the Mayor must submit a Recommended Budget to the Commission for Review. The Commission will review the Mayor's Recommended Budget and make any adjustments they feel are necessary prior to adopting it in June. Major steps in the Annual Budget development process include:

November	Mayor & Commission Establish Budget Goals
November	Departments Submit Capital Project requests and updates to 5 year Capital Improvement Plan (CIP).
January	Departments Submit Operating Budget Requests.
February	Mayor & Commission review preliminary Capital Budget and CIP.
February	Mayor & Commission review Budget Requests from Independent Agencies.
February - March	Manager and Mayor meet with Department and Constitutional Officials to review Budget requests.
April	Mayor sends Recommended Budget to Commission.
May	Commission reviews Mayor Recommended Budget.
June	Commission adopts Budgets for next fiscal year and establishes the property tax millage rate.
July	Budget for next fiscal year begins on July 1.

FY13 Significant Budget Issues

- This budget maintains the current millage rate of 13.70 mills. Athens-Clarke County homeowners will continue to pay lower property taxes than many other surrounding communities and other similar-sized communities in Georgia.
- This budget includes the following increases to maintain current services:
 - The budget for Computer Information Services reflects an increase of \$113,000 to fund the increased cost of software maintenance.
 - This budget includes an increase of \$78,000 to fund four elections in FY13, one more election than was included in the FY12 Budget.
 - This budget includes an additional \$200,000 in the General Fund to reflect increases in the cost for fuel and maintain current fuel usage.
- This Budget includes \$245,000 in additional operating support for SPLOST funded facilities, including the following:
 - The Central Services Budget includes an increase of \$60,000 to fund facility maintenance expenses for the Police Department Headquarters, recently renovated with funding from the SPLOST 2005 program.
 - The Leisure Services Department Budget includes a net increase of \$72,000 for partial year funding for the expansion of East Athens Community Park and the new Tennis Center expected to be completed in late FY13.
 - Funding for a full year of operations (\$796,200) for the Corrections Department Diversion/Work Release Center. These costs are partially offset by \$228,000 of anticipated revenue from participant fees for a net annual cost of \$568,200, a \$133,000 increase over the FY12 Budget.
- To balance the FY13 Budget and avoid an increase in the property tax millage rate, reductions of roughly \$750,000 in the

General Fund have been included. The major reductions in FY13 include:

- A reduction of \$42,700 that will eliminate one Records Technician position in the Building Inspection Department's Community Protection Division.
 - A decrease of \$50,000 for building maintenance provided by the Central Services Department. This budget also reflects the reduction in landscaping & grounds maintenance in the downtown area, eliminating one position and \$36,600 and a reduction of \$40,000 in the estimate for the parking management incentive to ADDA.
 - Elimination of a Leisure Services Recreation Assistant position (\$42,000), two part time positions (\$15,000), and \$34,000 of reductions in other programs and services.
 - The elimination of an administrative secretary position in the Planning Department (\$51,600)
 - The elimination of a Records Technician position in the Police Department (\$42,000).
 - The elimination of a Computer Operator II position in the Computer Information Services Department (\$59,300).
 - The suspension of contributions to the Fleet Replacement program for all administrative-type vehicles in all departments and funds. This reduces the General Fund by \$62,900 and all other funds by \$63,700.
- The FY13 Budget includes \$910,000 across all funds (\$662,000 in the General Fund and \$248,000 in Other Funds) for a \$500 per employee pay increase for all full-time employees.
 - This Budget includes a total of 1,570 full-time authorized positions, which is three fewer than were authorized at the end of FY12.
 - This Budget includes the revenue from an increase in Water and Sewer fees effective July 1, 2012. Based on the department proposal, the median homeowner (5,000 gallons) will pay \$3.61 more each month for water and sewer services.

The added revenue will provide sufficient funding for operating expenses, debt service, and a limited number of capital projects to maintain the water and sewer system in FY13.

Mayor and Commission Goals and Objectives for FY13

Goals and Objectives reviewed by the Mayor and Commission on February 7, 2012 helped to guide the development of the FY13 Budget.

A. Goal: INFRASTRUCTURE - Provide infrastructure that is supportive of sustainable growth, is environmentally sensitive, and is fiscally sound.

Objectives:

- **Energy Conservation** – By FY15, reduce the Unified Government’s use of all forms of conventional energy resources in Unified Government buildings by 15% compared to consumption during FY07 through education, policy changes, and facility modifications. Continue to evaluate and implement energy conservation measures where practical in all Unified Government operations in conjunction with life-cycle replacement programs and capital renovations and improvements.
- **Water Supply** – Continue the water conservation program which would include examining peaking factors when no water use restrictions are in place and monitor impact of conservation efforts on future water rates.
- **Solid Waste Management** – Achieve reductions of not less than 40% by 2015, 60% by 2018, and 75% by 2020 per capita in the amount (measured in pounds) of Athens-Clarke County community generated solid waste directed toward landfills compared to such volumes in FY06.

- **Greenway Master Plan** – Continue to develop the Greenway Master Plan. In FY13, approve elements of Task #3 from the Greenway Network Sequencing Plan Flow Chart as part of the Greenway Network Plan for the North Oconee River Greenway (Southern Section) and the Middle Oconee River Greenway. Elements include Corridor Build-Out Concept and establishment of projects and priorities within each corridor.
- **Infrastructure** – Continue to protect Unified Government infrastructure through lifecycle scheduling and annual budget appropriations.
- **Complete Streets** – Develop a policy which would include plans for moving traffic and installing traffic calming devices with special attention to residential and commercial areas.
- **Sustainability Plan** – Working with our community’s environmental and transportation groups, develop a Sustainability Plan for Athens-Clarke County.

B. Goal: NEIGHBORHOODS – Enhance and sustain the quality of life in Athens-Clarke County

Objectives:

- **Healthy Lifestyles** – Use Unified Government communication tools to promote Unified Government-sponsored community events and amenities (bike lanes, sidewalks) that encourage healthy lifestyles.
- **Federally-Qualified Health Center** – Assist in efforts by organizations to help Athens-Clarke establish a Federally-Qualified Health Center.

- **Collaborative Health Network** – Support efforts by Athens Health Network and other community health organizations to build a collaborative network that identifies and shares health resources and other efforts to make Athens a healthy community.

C. Goal: WORKFORCE – Recruit and retain a workforce with the skills to meet the diverse needs of the Athens-Clarke County Community

Objectives:

- **Pension Benefits** - Amend the Defined Benefit Pension Plan to provide incentives for retaining long-term employees.
- **Compensation and Benefits Plan** – Annually adopt, as part of the budget process, adjustments to the Unified Government’s compensation and benefits plan to retain a competitive compensation position with peer communities.

D. Goal: YOUTH DEVELOPMENT – Focus on life skills that will contribute to academic success and lifetime employability.

Objective:

- **Youth Employment** – Develop internships and youth employment opportunities for at-risk youth using a funding source such as CDBG program funds as an incentive.

E. Goal: CRIMINAL JUSTICE – Establish more efficient criminal justice processes.

Objective:

- **Criminal Justice Coordinating Committee** – Establish a Criminal Justice Coordinating Committee to define and track measurable objectives throughout the local criminal justice system and seek regular input from the system’s key agency officials.

F. Goal: GROWTH PLANNING – Develop corridor plans for areas expected to experience heavy growth over the next 20 years such as Prince Avenue, Jefferson Road, and Lexington Highway.

Objective:

- **Corridor Plans** – Identify and select the next corridors (gateways to Athens-Clarke County) and sections for further study. Develop an implementation plan and identify current resources.

G. Goal: ECONOMIC DEVELOPMENT – Support the development of a comprehensive economic development strategy for Athens-Clarke County.

Objectives:

- **Economic Development** – Support the work of the Mayor-appointed task force charged with developing a comprehensive economic development strategic plan.
- **Redevelopment Authority** – Identify potential locations to implement economic incentive financing instruments such as Opportunity Zones, Enterprise Zones, and Tax Allocation Districts (TAD) in support of economic development efforts.

- **Affordable Housing** – Establish a policy to distribute the Affordable Housing Development Program funds in coordination with the comprehensive economic development strategic plan.
- **Downtown Master Plan** – In collaboration with the community, the Downtown Development Authority, and downtown business and property owners, develop a master plan for Downtown Athens.
- **Workforce Housing** – Working with our affordable housing partners, complete a workforce housing needs assessment.

Structure of Budgets

The ACCUG Budget is split into a number of Funds, or separate units for accounting and tracking the revenue and expenditure of specific activities. For example, some activities are required by law to be accounted for in a separate fund (e.g. Hotel/Motel Tax Fund and Emergency Telephone (E911) Fund), while other funds have been established by management to track specific activities (e.g. Water & Sewer Enterprise Fund and Landfill Enterprise Fund). A listing of revenues and expense budgets by fund can be found on pages 14 and 15.

The General Fund is the largest fund and accounts for over half of government wide revenues and expenditures. The General Fund budget supports the major portion of basic governmental services such as police, fire, judicial, planning, public works, leisure services, etc. These services are primarily supported from tax revenues such as the property tax and the sales tax. The FY13 General Fund Operating Budget totals \$104.4 million, and the General Fund Budget for Capital Projects is \$3.2 million. A listing of budgeted revenues and expenditures by department in the General Fund can be found on pages 16 and 17.

Special Revenue Funds are established to account for specific revenue sources that are legally restricted such as designated taxes, grants or other restricted revenue sources. Funds included in this group are the Community Development Block Grant (CDBG), the Hotel/Motel Excise Tax, Building Inspection, the Grants Fund and others. Budgets for Special Revenue Funds in FY13 total \$9.9 million.

Capital Project Funds account for financial resources used for the acquisition, construction and significant maintenance expenditures for major capital facilities and equipment (other than those financed by Enterprise Funds). Budgets for the Capital Project Funds in FY13 total \$3.9 million.

Enterprise Funds are used to account for operations that are similar to a private business or the governing body has identified a need to account for an operation in this manner. Funds in this group include the Water & Sewer operation, the Solid Waste Collection operation, the Landfill, the Airport, the Transit System (The Bus), and the Stormwater Utility Program. Enterprise Fund budgets in FY13 total \$74.6 million.

Internal Service Funds are used to account for the operations of departments that provide goods and services to other government departments or agencies on a cost reimbursement basis. These include items such as vehicle maintenance, self-funded insurance programs, employee health insurance, and a vehicle replacement program. The budgets for Internal Service Funds in FY13 total \$21.6 million.

SUMMARY FY2013 BUDGET ALL FUNDS

	<u>FY12</u> <u>BUDGET</u>	<u>FY13</u> <u>BUDGET</u>	<u>%</u> <u>INC/</u> <u>(DEC)</u>	<u>%</u> <u>OF</u> <u>TOTAL</u>
REVENUES:				
PROPERTY TAXES	\$46,268,300	\$45,663,000	-1.3%	21%
SALES TAX	\$20,400,000	\$21,000,000	2.9%	10%
OTHER TAXES	\$21,064,500	\$21,319,500	1.2%	10%
LICENSES & PERMITS	\$1,959,800	\$2,015,800	2.9%	1%
INTERGOVERNMENTAL REVENUES	\$5,401,771	\$5,663,277	4.8%	3%
CHARGES FOR SERVICES	\$84,829,226	\$89,872,313	5.9%	41%
FINES & FORFEITURES	\$4,748,100	\$4,526,100	-4.7%	2%
OTHER REVENUES	\$1,402,924	\$1,339,195	-4.5%	1%
TRANSFERS IN FROM OTHER FUNDS	<u>\$5,964,973</u>	<u>\$6,774,690</u>	13.6%	3%
TOTAL REVENUES	\$192,039,594	\$198,173,875	3.2%	91%
USE FUND BALANCE	\$3,377,712	\$4,814,437	42.5%	2%
USE OF NET ASSETS BALANCE	<u>\$5,717,074</u>	<u>\$14,994,999</u>	162.3%	7%
SUB-TOTAL REVENUE & OTHER SOURCES	\$201,134,380	\$217,983,311	8.4%	100%
LESS INTERFUND TRANSFERS (1)	<u>(\$22,620,716)</u>	<u>(\$24,915,799)</u>	10.1%	
TOTAL REVENUE & OTHER SOURCES	<u>\$178,513,664</u>	<u>\$193,067,512</u>	8.2%	
EXPENDITURES (BY FUND):				
GENERAL FUND	\$106,605,231	\$107,565,050	0.9%	49%
<u>SPECIAL REVENUE FUNDS:</u>				
EMERGENCY TELEPHONE SYSTEM (E911)	\$2,230,844	\$2,379,294	6.7%	1%
HOTEL/MOTEL TAX FUND	\$1,848,980	\$1,934,690	4.6%	0.9%
COMMUNITY DEV. BLOCK GRANT (CDBG)	\$1,408,434	\$1,284,970	-8.8%	0.6%
GRANTS FUND	\$919,435	\$995,079	8.2%	0.5%
BUILDING INSPECTION FUND	\$812,391	\$810,952	-0.2%	0.4%
HUD HOME GRANT FUND	\$849,875	\$476,304	-44.0%	0.2%
SPECIAL PROGRAMS & INITIATIVES FUND	\$1,412,332	\$1,450,187	2.7%	0.7%
SUPPORTIVE HOUSING GRANT FUND	\$339,661	\$339,661	0.0%	0.2%
ALTERNATIVE DISPUTE RESOLUTION PRGM	\$225,325	\$234,675	4.1%	0.1%
SHERIFF INMATE FUND	\$35,000	\$35,000	0.0%	0.0%
ECONOMIC DEVELOPMENT FUND	\$30,000	\$0	-100.0%	0.0%
CORRECTIONS INMATE FUND	<u>\$15,000</u>	<u>\$15,000</u>	0.0%	0.0%
SUB-TOTAL SPECIAL REVENUE FUNDS	\$10,127,277	\$9,955,812	-1.7%	
<u>CAPITAL PROJECT FUNDS:</u>				
GENERAL CAPITAL PROJECTS FUND	\$2,380,600	\$3,194,000	34.2%	1%
PUBLIC FACILITIES AUTHORITY FUND	<u>\$687,300</u>	<u>\$697,249</u>	1.4%	0%
SUB-TOTAL CAPITAL PROJECT FUNDS	\$3,067,900	\$3,891,249	26.8%	

SUMMARY FY2013 BUDGET ALL FUNDS

	<u>FY12</u> <u>BUDGET</u>	<u>FY13</u> <u>BUDGET</u>	<u>INC/</u> <u>(DEC)</u>	<u>%</u> <u>OF</u> <u>TOTAL</u>
<u>ENTERPRISE FUNDS:</u>				
WATER & SEWER FUND	\$40,717,133	\$53,691,521	31.9%	25%
TRANSIT FUND (less depreciation)	\$5,022,513	\$6,618,271	31.8%	3%
SOLID WASTE COLLECTION FUND	\$3,614,359	\$3,613,610	0.0%	2%
LANDFILL FUND	\$3,957,052	\$4,008,660	1.3%	2%
STORMWATER UTILITY FUND	\$3,421,622	\$3,434,098	0.4%	2%
AIRPORT FUND	<u>\$2,792,266</u>	<u>\$2,858,655</u>	2.4%	1%
SUB-TOTAL ENTERPRISE FUNDS	\$59,524,945	\$74,224,815	24.7%	
<u>INTERNAL SERVICE FUNDS:</u>				
SELF FUNDED HEALTH INSURANCE FUND	\$11,475,000	\$12,660,697	10.3%	6%
FLEET MANAGEMENT FUND	\$3,061,988	\$3,327,583	8.7%	2%
SELF FUNDED INSURANCE & CLAIMS FUND	\$2,814,401	\$2,814,856	0.0%	1%
INTERNAL SUPPORT FUND	\$1,833,858	\$1,771,398	-3.4%	1%
FLEET REPLACEMENT FUND	<u>\$930,239</u>	<u>\$962,626</u>	3.5%	0.4%
SUB-TOTAL INTERNAL SERVICE FUNDS	\$20,115,486	\$21,537,160	7.1%	
SUB-TOTAL EXPENDITURES ALL FUNDS	\$199,440,839	\$217,174,086	8.9%	100%
LESS INTERFUND TRANSFERS (1)	<u>(\$22,620,716)</u>	<u>(\$24,915,799)</u>	10.1%	
TOTAL OPERATING & CAPITAL EXPENDITURES	\$176,820,123	\$192,258,287	8.7%	
DESIGNATED FOR FUTURE CAPITAL & DEBT SERVICE REQUIREMENTS (2)	\$1,693,541	\$809,225	-52.2%	
TOTAL EXPENDITURES & DESIGNATIONS	<u>\$178,513,664</u>	<u>\$193,067,512</u>	8.2%	

NOTES: (1) - Interfund transfers represent charges and transfers between A-CC funds. The amount of these inter-fund charges and transfers are subtracted from the revenue and expenditure totals to avoid "double counting".

(2) - For comparison purposes, Transit depreciation expense was not included in the numbers above.

SUMMARY FY2013 BUDGET GENERAL FUND

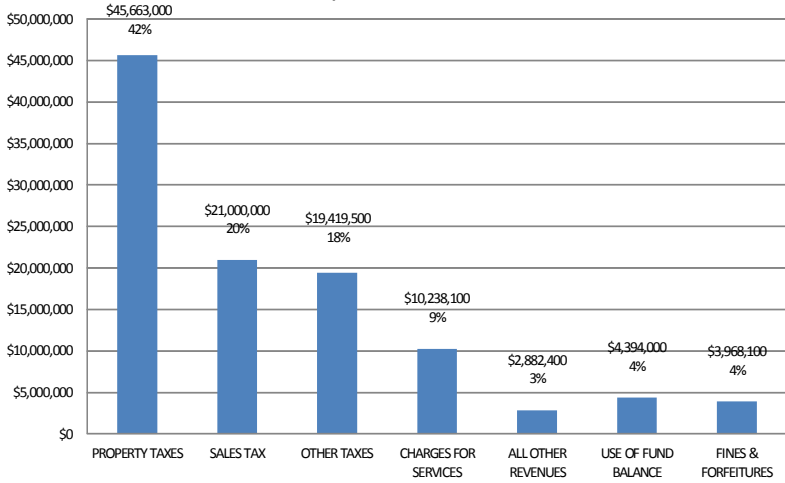
	<u>FY12</u> <u>BUDGET</u>	<u>FY13</u> <u>BUDGET</u>	%
			<u>INC/</u> <u>(DEC)</u>
REVENUES:			
PROPERTY TAXES	\$46,293,300	\$45,663,000	-1.4%
SALES TAX	\$20,400,000	\$21,000,000	2.9%
OTHER TAXES	\$19,159,500	\$19,419,500	1.4%
LICENSES PERMITS	\$1,252,800	\$1,290,800	3.0%
INTERGOVERNMENTAL REVENUES	\$881,600	\$892,000	1.2%
CHARGES FOR SERVICES	\$10,419,507	\$10,238,100	-1.7%
FINES & FORFEITURES	\$4,110,100	\$3,968,100	-3.5%
OTHER REVENUES	\$872,824	\$684,550	-21.6%
TRANSFERS IN FROM OTHER FUNDS	\$15,000	\$15,000	0.0%
USE OF FUND BALANCE	<u>\$3,200,600</u>	<u>\$4,394,000</u>	37.3%
TOTAL REVENUE & OTHER SOURCES	<u>\$106,605,231</u>	<u>\$107,565,050</u>	0.9%
EXPENDITURES (BY DEPARTMENT):			
MAYOR AND COMMISSION	\$698,289	\$712,064	2.0%
MANAGER	\$673,191	\$675,855	0.4%
ATTORNEY	\$591,632	\$597,673	1.0%
AUDITOR	\$221,569	\$229,592	3.6%
FINANCE	\$1,886,587	\$1,920,526	1.8%
HUMAN RESOURCES	\$1,297,614	\$1,181,043	-9.0%
TAX COMMISSIONER	\$1,305,176	\$1,356,583	3.9%
BOARD OF TAX ASSESSORS	\$979,498	\$994,980	1.6%
BOARD OF ELECTIONS	\$430,856	\$508,904	18.1%
HUMAN & ECONOMIC DEVELOPMENT	\$255,077	\$276,552	8.4%
GENERAL SUPPORT GROUP	\$250,170	\$246,697	-1.4%
COMPUTER INFORMATION SERVICES	\$2,429,791	\$2,566,570	5.6%
OTHER GENERAL ADMINISTRATION	<u>\$5,896,700</u>	<u>\$5,691,700</u>	-3.5%
TOTAL GENERAL GOVERNMENT	\$16,916,150	\$16,958,739	0.3%
SUPERIOR COURTS	\$2,052,034	\$2,156,538	5.1%
CLERK OF COURTS	\$1,012,176	\$1,057,224	4.5%
STATE COURT	\$627,340	\$630,544	0.5%
SOLICITOR GENERAL	\$1,006,053	\$1,005,126	-0.1%
DISTRICT ATTORNEY	\$823,909	\$881,733	7.0%
SHERIFF	\$15,548,835	\$14,394,286	-7.4%
JUVENILE COURT	\$351,075	\$363,014	3.4%
MAGISTRATE'S COURT	\$676,922	\$731,798	8.1%
CORONER	\$37,139	\$37,615	1.3%
PROBATE COURT	\$338,701	\$347,151	2.5%
MUNICIPAL COURT	<u>\$609,509</u>	<u>\$587,506</u>	-3.6%
TOTAL JUDICIAL	\$23,083,693	\$22,192,535	-3.9%

SUMMARY FY2013 BUDGET GENERAL FUND

EXPENDITURES (BY DEPARTMENT):	<u>FY12 BUDGET</u>	<u>FY13 BUDGET</u>	<u>% INC/ (DEC)</u>
POLICE SERVICES	\$18,599,270	\$18,980,652	2.1%
FIRE SERVICES	\$12,702,846	\$12,654,009	-0.4%
CORRECTIONS	<u>\$2,697,282</u>	<u>\$3,087,135</u>	14.5%
TOTAL PUBLIC SAFETY	\$33,999,398	\$34,721,796	2.1%
TRANSPORTATION & PUBLIC WORKS	\$3,823,759	\$3,833,213	0.2%
SOLID WASTE	\$635,623	\$638,050	0.4%
PLANNING & ZONING	\$1,162,068	\$1,090,287	-6.2%
BUILDING INSPECTION (Community Protection Div)	\$781,160	\$705,356	-9.7%
CENTRAL SERVICES	<u>\$7,344,258</u>	<u>\$7,398,786</u>	0.7%
TOTAL PUBLIC WORKS	\$13,746,868	\$13,665,692	-0.6%
LEISURE SERVICES	\$7,290,876	\$7,404,316	1.6%
COOPERATIVE EXTENSION SERVICE	<u>\$150,675</u>	<u>\$149,569</u>	-0.7%
TOTAL CULTURE & RECREATION	\$7,441,551	\$7,553,885	1.5%
INDEPENDENT AGENCIES	\$4,718,489	\$4,745,031	0.6%
DEBT SERVICE	\$882,109	\$1,100,682	24.8%
TRANSFERS OUT TO OTHER FUNDS	\$3,516,373	\$3,432,690	-2.4%
TOTAL OPERATING EXPENDITURES	\$104,304,631	\$104,371,050	0.1%
CAPITAL FOR CURRENT SERVICES	\$1,915,000	\$2,714,000	41.7%
CAPITAL FOR ADDITIONS & IMPROVEMENTS	<u>\$385,600</u>	<u>\$480,000</u>	24.5%
TOTAL CAPITAL	\$2,300,600	\$3,194,000	38.8%
TOTAL OPERATING & CAPITAL EXPENDITURES	<u>\$106,605,231</u>	<u>\$107,565,050</u>	0.9%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$0</u>	<u>\$0</u>	

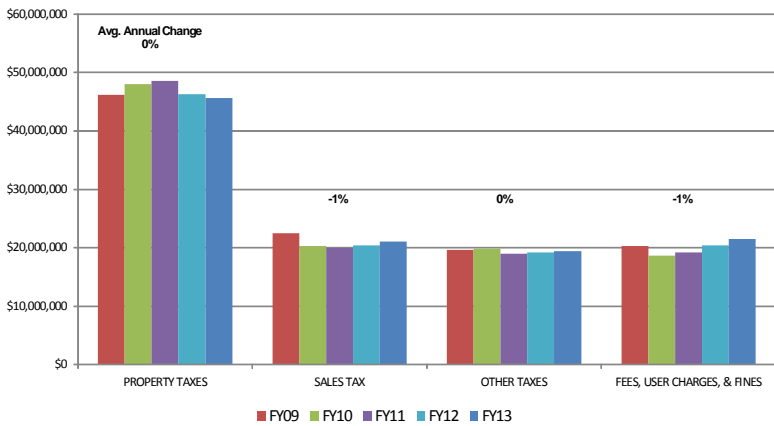
FY13 GENERAL FUND BUDGET REVENUES

\$107.6 Million



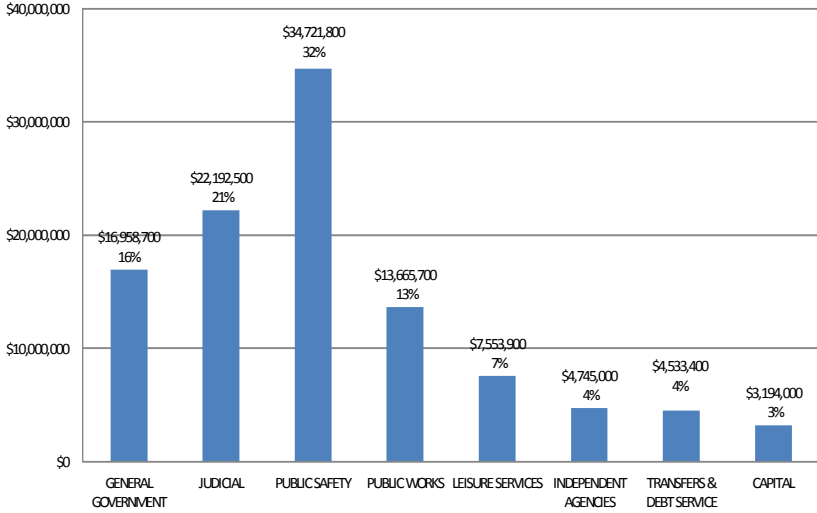
REVENUES - GENERAL FUND BUDGET

Five Year Trend (FY09 - FY13)



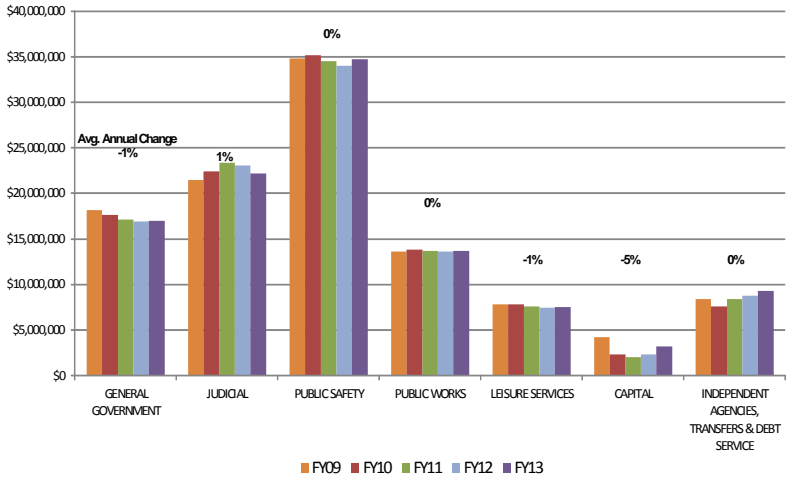
FY13 GENERAL FUND BUDGET EXPENDITURES

\$107.6 Million



EXPENDITURES - GENERAL FUND BUDGET

Five Year Trend (FY09 - FY13)



General Fund Revenues and Expenditures Per Capita

General Fund Revenues: Property taxes account for the largest source of revenue - 42% or \$389 per capita - in the General Fund. The \$0.01 Local Option Sales Tax (LOST) accounts for approximately one-fifth of General Fund revenues. All tax revenues - property, sales and other - account for about 80% of all General Fund revenues. On average, each ACC resident will pay \$917 for General Fund services in FY13.

Per Capita Revenue by Type		
	FY12	FY13
PROPERTY TAXES	\$395	\$389
SALES TAX	\$174	\$179
OTHER TAXES	\$163	\$165
CHARGES FOR SERVICES	\$89	\$87
ALL OTHER REVENUES	\$26	\$25
USE OF FUND BALANCE	\$27	\$37
FINES & FORFEITURES	\$35	\$34
Total	\$908	\$917

General Fund Expenditures: More than half of all General Fund dollars are expended in the areas of Public Safety (Police, Fire and the Correctional Institute) and Judicial services (Sheriff, Jail, Courts and prosecuting offices). ACC expends approximately \$485 per capita for these services. Departments included in each functional area (Public Works, General Government, etc.) can be found on page 16 and 17.

Per Capita Expenditure by Function		
	FY12	FY13
PUBLIC SAFETY	\$290	\$296
JUDICIAL	\$197	\$189
GENERAL GOVERNMENT	\$144	\$145
PUBLIC WORKS	\$117	\$116
LEISURE SERVICES	\$63	\$64
INDEPENDENT AGENCIES	\$40	\$40
CAPITAL	\$20	\$27
TRANSFERS & DEBT SERVICE	\$37	\$39
Total	\$908	\$917

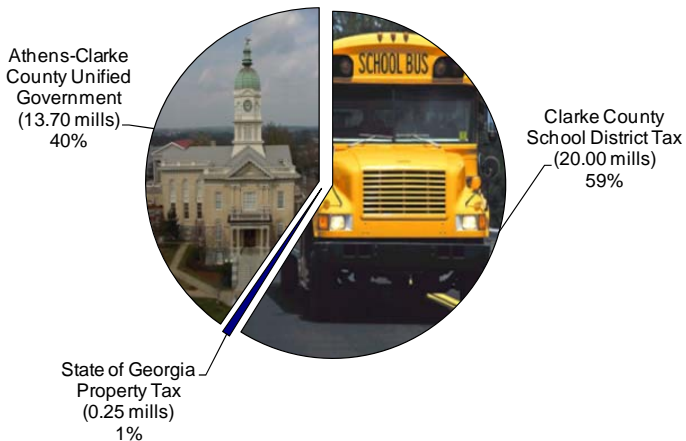
Understanding Property Taxes

The property tax rate or millage rate is adopted annually for the Unified Government and the Clarke County School System. A tax rate of one mill is equal to a tax of \$1 for every \$1,000 of assessed property value. (Note: the assessed property value is equal to 40% of a property's fair market value). Taxes may be reduced further by certain exemptions such as the Homestead Exemption. In general, the property tax would be calculated as follows:

Fair Market Value X 40% = Assessed Value
Assessed Value – Exemptions = Taxable Value
Taxable Value X Tax Rate = Amount of Tax Bill

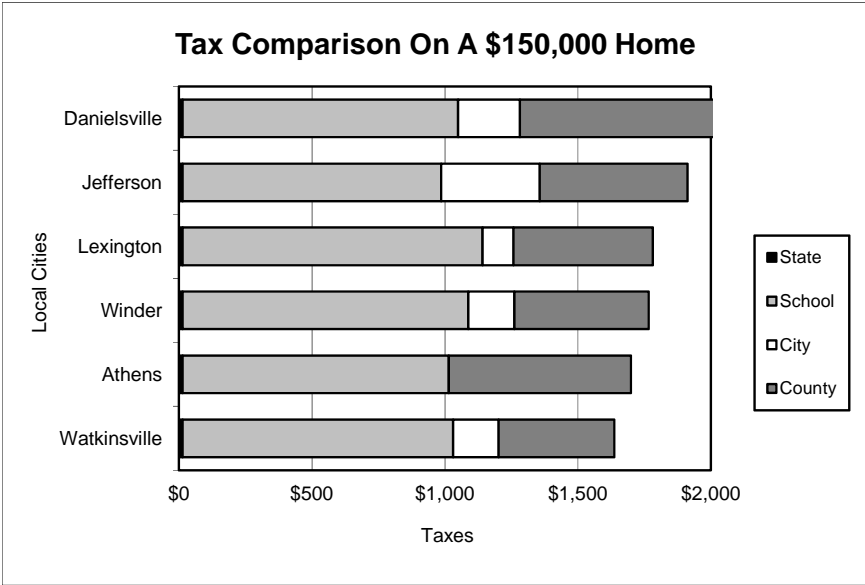
The millage rate for Athens-Clarke County governmental services for FY13 is the same rate as the previous year, 13.70 mills. The Clarke County School Board, which sets its millage rate separate from the ACCUG, set a rate of 20.00 mills for FY13. The State of Georgia levies a rate of 0.25 mills.

Property Tax Collections For Athens-Clarke County (Total Rate 33.95mills)

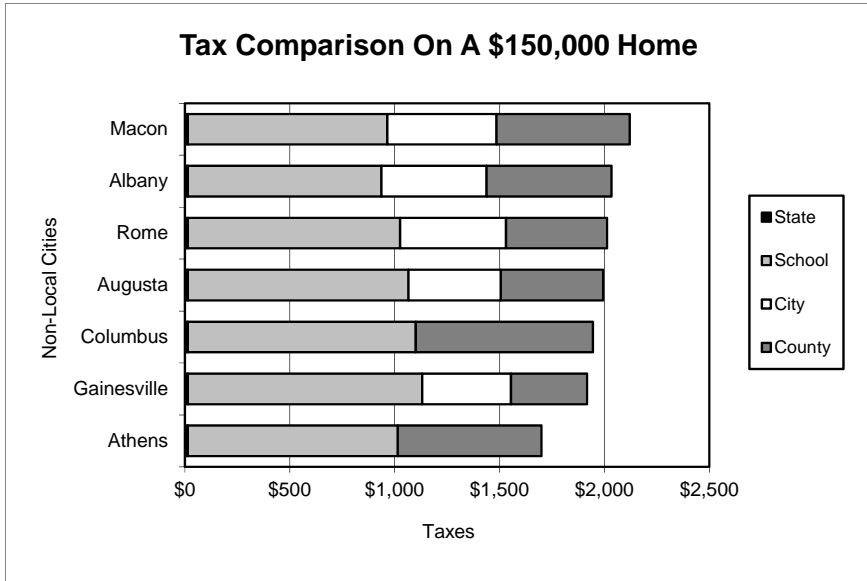


Comparative Property Taxes for a \$150,000 Home

Using the prior year’s property tax bill for comparison, the taxes on a \$150,000 home in Athens-Clarke County for government services and the school system are lower than all but one of the surrounding cities and counties.



In addition, a comparison of similar size cities and counties throughout Georgia shows that Athens-Clarke County property taxes on a \$150,000 are the lowest of the group.



Understanding Sales Taxes

The tax rate on retail sales in Clarke County is \$0.07 for every \$1.00 of sales, similar to most Georgia counties. The \$0.07 sales tax is divided as follows:

\$0.04 State of Georgia

\$0.01 LOST (Local Option Sales Tax) ACCUG General Fund

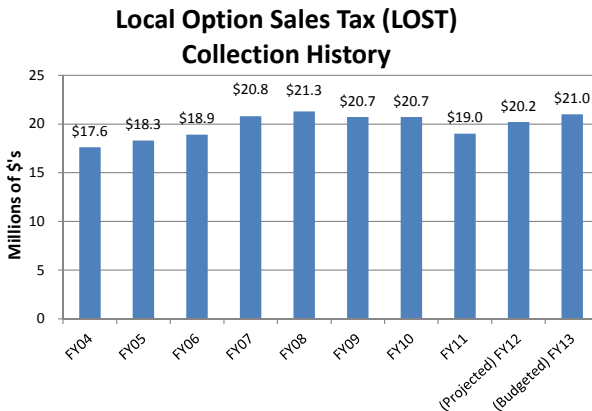
\$0.01 SPLOST (Special Purpose Local Option Sales Tax) Projects

\$0.01 ELOST (Education Special Purpose L.O.S.T.) Projects

\$0.07 Total Sales Tax

The LOST tax is the only sales tax revenue that goes into the Athens-Clarke County General Fund to fund ongoing operating expenditures. The SPLOST revenues are accounted for separately and can only be used for capital projects approved by a voter referendum. The ELOST revenues go to the Clarke County School System and can only be used for school system capital projects approved by a voter referendum.

The current SPLOST was approved in November 2010 and collections of the tax begun in April of 2011. The referendum funds a diverse list of 33 community improvement projects over nine years totaling \$195 million. The planning, design and construction of the SPLOST projects are reviewed and approved by the Mayor and Commission at regularly scheduled meetings.



The FY13 Capital Budget

A capital project is defined as an individual asset or project of at least \$20,000 and includes facilities, equipment, vehicles, infrastructure repairs and improvements. The FY13 Capital Budget for all Funds totals \$14 million. In addition to the Capital Budget adopted each year, the Budget includes a five-year Capital Improvement Plan to guide and prepare for future Capital Improvements. Some of the major Capital Projects budgeted in FY13 include:

General Capital Projects Fund

Computer Equipment & Software Replacement	\$565,000
Replace Pumper Truck Fire Station #3 (1 of 5 yrs)	\$200,000
Facilities Life Cycle Maintenance Prog	\$300,000
Pavement Maintenance Program	\$500,000
Local Roads - Traffic Improve. (TIP)	\$200,000
All Other Projects	<u>\$1,429,000</u>
Subtotal	\$3,194,000

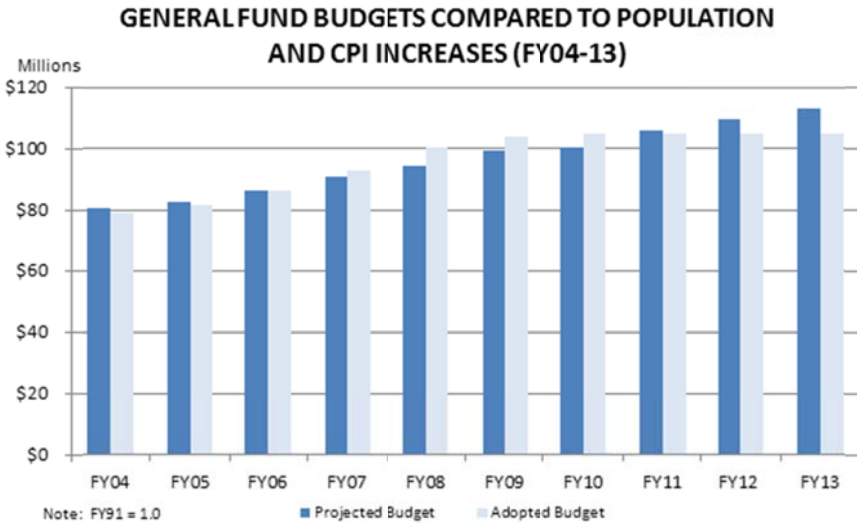
All Other Funds

Water Meter Replacement Program	\$365,000
Dredge Alum Sludge Lagoon	\$300,000
W&S Additions & Improvements	\$841,500
Meter and W&S Stub Additions	\$445,100
Evaluate and Rehabilitate Sewer Lines	\$3,374,600
Stormwater System Improvement	\$200,000
Vehicle & Equipment Replacement	\$872,600
All Other Projects	<u>\$4,354,700</u>
Subtotal	\$10,753,500

Total Capital Budget - All Funds \$13,947,500

Budget History and Trends

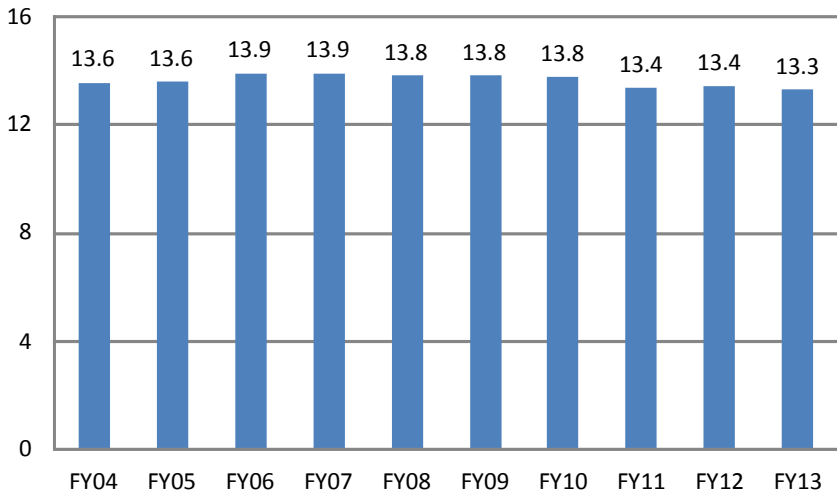
The FY13 General Fund Operating Budget is \$104.4 million, the same level as FY12. Over the past three budget years, the General Fund Operating Budget has grown at a rate less than the combined current annual change of the CPI (2.8%) and population increase for the last year (nearly 0.5%) as shown in the graph below.



Full-time Employees: Trends and Comparisons

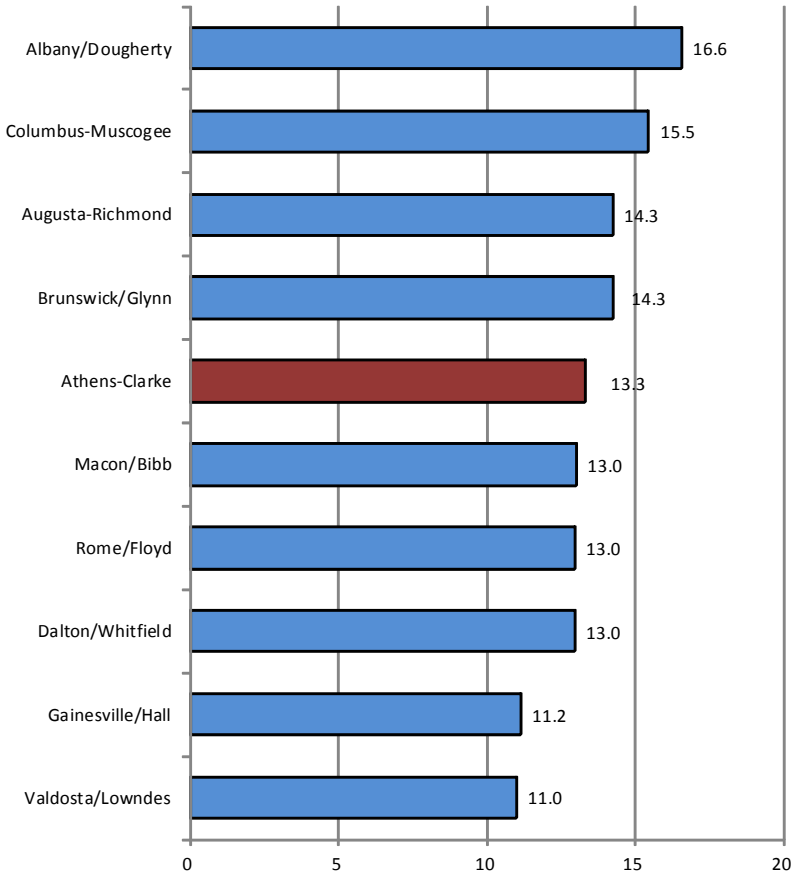
This Budget will maintain the current number of full-time authorized employee positions at 1,570. ACCUG has maintained the number of full-time employees per thousand residences below 14 for over 10 years.

EMPLOYEES PER 1,000 RESIDENTS FY04 - FY13

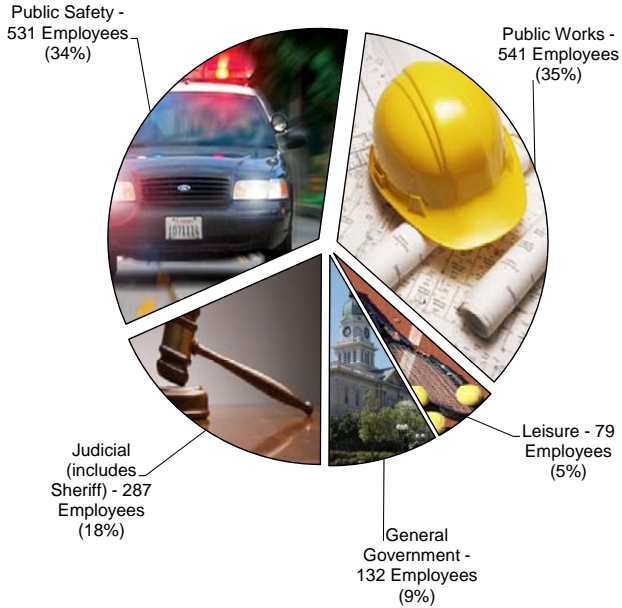


Athens-Clarke County's 13.3 full-time employees per 1,000 of population is comparable to most similarly sized governments in Georgia, as shown on the graph below.

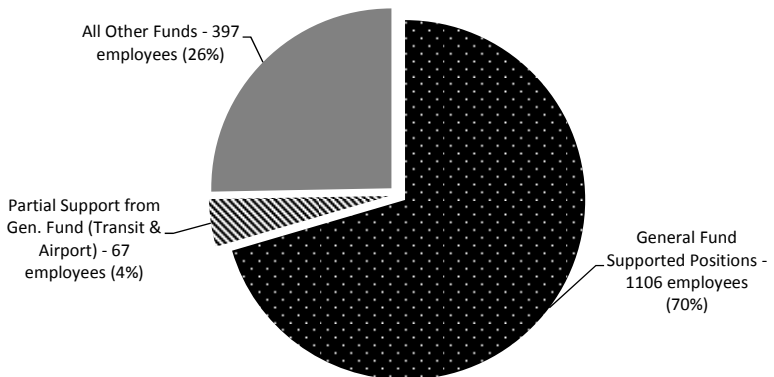
Employees Per 1,000 Population - Comparison



Full-Time Employees - By Function Total of 1,570



Full-Time Employees - By Funding Source Total of 1,570



FULL-TIME AUTHORIZED POSITIONS

<u>Department or Office</u>	<u>FY12</u>	<u>FY13</u>	<u>Change From FY12 to FY13</u>
Airport	7	7	-
Attorney	6	6	-
Auditor	3	3	-
Board of Elections	3	3	-
Building Inspections & Permits	24	23	(1)
Central Services	79	78	(1)
Clerk of Courts	18	18	-
Computer Information Services	18	17	(1)
Cooperative Extension	1	1	-
Corrections	43	43	-
District Attorney	13	13	-
Finance	27	27	-
Fire & Emergency Services	187	187	-
General Support Group: Organizational Development	3	3	-
Human & Economic Development	9	8	(1)
Human Resources	20	20	-
Juvenile Court	4	4	-
Leisure Services	77	78	1
Magistrate Court	10	11	1
Manager	5	5	-
SPLOST Management	3	3	-
Mayor and Commission	1	1	-
Clerk of Commission	2	2	-
Public Information	2	2	-
Municipal Court	10	10	-
Planning	21	20	(1)
Police	302	301	(1)
Probate Court	4	4	-
Public Utilities	195	195	-
Sheriff	176	176	-
Solicitor General	15	15	-
Solid Waste	63	64	1
State Court	10	10	-
Superior Courts	26	26	-
Tax Assessor	13	13	-
Tax Commissioner	19	19	-
Transit	60	60	-
Transportation & Public Works	<u>94</u>	<u>94</u>	-
	1,573	1,570	(3)

Legal and Charter Requirements for the Annual Budget

There are several requirements under Georgia Law and the Unified Government's Charter that must be met as a part of preparing and adopting the Annual Budget. Some of these requirements include:

- Budgets must be balanced so that projected expenditures do not exceed projected revenues and available fund balances.
- Budgets must be provided at least at the department level and be separated by fund.
- A separate Operating and Capital Budget must be submitted and adopted.
- The Mayor's Recommended Budget must be submitted to the Commission at least 60 days prior to beginning of the fiscal year.
- At the time the Recommended Budget is provided to the Commission, it shall be made available for public review.
- Public Hearings must be held to receive public input on the proposed budget at least one week prior to the budget being adopted.
- Public Hearings must be held to receive public input if the proposed budget will include an increase in the property tax millage rate.

During the fiscal year, the Mayor and Commission may change the Budget as needed through the adoption of a budget ordinance identifying the change. Also, departments can transfer budget funds between line items within their department's budget to cover unanticipated expenses with approval of the Finance Director. However, the department's total budget or full-time authorized positions cannot increase without Mayor and Commission approval.

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