

Instructions for Barking Dog Complaint form

In order to issue a citation for a barking dog complaint, Animal Control must have issued a written warning to the owner within the past 90 days. All barking dog complaint citations require at least two (2) witnesses have signed a written statement stating the address of the dog owner, a description of the dog and of the offense and the date, time and location of the offense. It is important that both witnesses' statement is about the same event (not two separate dates). If the owner of the dog contests the citation, all witnesses may be subpoenaed to testify in Municipal Court regarding the complaint. Once completed and signed, this barking complaint form may be submitted to Animal Control by mail or in person. We cannot accept faxed complaints.

**ATHENS-CLARKE COUNTY ANIMAL CONTROL
BARKING DOG COMPLAINT FORM**

In response to your most recent complaint, a written warning was issued at the residence of the barking dog. Should the problem continue, the next step would be to issue a citation. In order to issue a citation, our office must receive signed written statements from two individuals (may be from the same household) who are willing to go to court. These statements *must be received within 90 days* of the most recent warning. If more than 90 days elapses, the process may begin again or no further warnings may be issued. This form has been sent to you should you choose to send a written statement.

ACC ORDINANCE SECTION 4-1-4C: It shall be unlawful for any person to permit a domestic animal under his or her ownership or possession to disturb the peace of any other person by loud, persistent, habitual barking, howling, growling, yelping or whining. No person shall be charged with violating this subsection unless written warning has previously been issued by an Animal Control Officer within ninety (90) days of the charged violation. No citation for violation of this section shall be issued unless there are at least two (2) complaining witnesses who shall have signed a written statement stating the address of the dog owner, a description of the dog and of the offense and the date, time and location of the offense.

WITNESS #1:

NAME: _____ PHONE: _____

ADDRESS: _____

WITNESS #2:

NAME: _____ PHONE: _____

ADDRESS: _____

OWNER:

OWNER'S NAME (IF KNOWN): _____

OWNER'S ADDRESS: _____ APT. #: _____

DESCRIPTION OF DOG: _____

MOST RECENT **DATE** OF PROBLEM: _____ TIME: _____

COMPLAINT DETAILS (attach additional pages if needed): _____

By signing below, I am requesting that Athens-Clarke County Animal Control issue a citation to the owner listed above. I understand that I may be required to appear as a witness in Municipal Court and give testimony under oath regarding this complaint. I certify that the statements above are true and accurate to the best of my knowledge.

SIGNATURE OF WITNESS #1 _____ DATE _____

SIGNATURE OF WITNESS #2 _____ DATE _____

Please mail or fax this form to: ATHENS-CLARKE COUNTY ANIMAL CONTROL
45 BEAVERDAM ROAD EXTENSION
ATHENS, GA 30605

PLEASE NOTE: We cannot accept faxed witness statements