

**MADISON ATHENS-CLARKE-OCONEE REGIONAL
TRANSPORTATION STUDY (MACORTS)
BY-LAWS**

A. PURPOSE

The MACORTS organization was formed in March 1969 with The Memorandum of Understanding between the City of Athens, Clarke County, and the State Highway Department of Georgia (later renamed the Georgia Department of Transportation). The northern portion of Oconee County and the southern portion of Madison County including the cities of Hull and Colbert were later incorporated into the study area. The purpose of MACORTS is to implement the 3-C (comprehensive, cooperative, and continuing) transportation planning process, update the Transportation Plan, and prepare all necessary studies and reports for the MACORTS area.

B. ORGANIZATION

The MACORTS organization shall consist of two committees – the Technical Coordinating Committee (TCC) and the Policy Committee (PC). The TCC is responsible for providing technical input on various transportation planning issues to the Policy Committee. The PC is the decision making body of MACORTS. The Athens-Clarke County Planning Department shall provide planning and administrative support to the MACORTS Committees. The PC may occasionally appoint various subcommittees to deal with specific transportation issues. These subcommittees are appointed by the PC and will work with the MACORTS planning staff and report to the PC and TCC.

The Athens-Clarke County Planning Commission, the Oconee County Appointed Citizen Representative, and the Madison County Planning and Zoning Commission are designated as Citizen Advisory Committees (CACs) to MACORTS for their respective counties. Each CAC will review and comment to the MACORTS Policy Committee on studies prepared by MACORTS that address public policy issues, including the Transportation Plan and the Transportation Improvement Program.

C. COMMITTEE MEMBERSHIP

Policy Committee

The PC shall consist of nine voting members. The members shall include:

Madison County Representatives

- Chair, Madison County Board of Commissioners
- Chair, Madison County Planning & Zoning Commission
- Planner, Madison County (Alternate)
- Zoning Administrator, Madison County (Alternate)

Athens-Clarke County Representatives

- Mayor, Athens-Clarke County Government
- Chair, Athens-Clarke County Planning Commission
- Manager, Athens-Clarke County (Alternate)
- Planning Director, Athens-Clarke County (Alternate)

University of Georgia Representatives

- Senior Vice President for Finance and Administration,
University of Georgia
- Associate Vice President for Auxiliary & Administrative Services,
University of Georgia (Alternate)

Oconee County Representatives

- Chair, Oconee County Board of Commissioners
- Citizen Representative, Oconee County
(appointed by Oconee County Board of Commissioners)
- Administrative Officer, Oconee County (Alternate)
- Strategic & Long Range Planning Director, Oconee County (Alternate)

U.S. Navy Supply Corps School

- Commanding Officer
- Public Works Officer (Alternate)

Georgia Department of Transportation Representatives

- Commissioner, Georgia Department of Transportation
- Chief, Urban Area Planning Bureau, Georgia DOT (Alternate)

Additionally, the PC has Ex-Officio members who have no formal voting powers. These members include: Division Administrator, Federal Highway Administration; and the District Engineer, Georgia Department of Transportation. Additional alternate members may be appointed in the event of absence.

Technical Coordinating Committee

The TCC shall consist of an undetermined number of members including the following or designee:

Madison County Representatives

Planner, Madison County
Road Department Director, Madison County
Assistant Superintendent for Administration and Operations (Madison County Schools)
Member (non-chair), Madison County CAC

Athens-Clarke County Representatives

Manager, Athens-Clarke County
Planning Director, Athens-Clarke County
Transit Director, Athens Transit System
Public Works Director, Athens-Clarke County
Public Utilities Director, Athens-Clarke County
Airport Director, Athens/Ben Epps Airport
Director, Downtown Athens Development Authority
Director, Athens Area Chamber of Commerce
Chair, Oconee Rivers Greenway Commission
Transportation Planners, Athens-Clarke County
Engineering Administrator, Athens-Clarke County
Member (non-chair), Athens-Clarke County CAC
Traffic Engineer, Athens-Clarke County
Athens-Clarke County School District Director of Transit Operations
Athens-Clarke County Environmental Coordinator

University of Georgia Representatives

Director of Parking and Transportation, University of Georgia
Campus Transit Manager, University of Georgia

Oconee County Representatives

Administrative Officer, Oconee County
Planning & Economic Development Director, Oconee County
Strategic & Long Range Planning Director, Oconee County
Oconee County Appointed Citizen Representative
Representative of Oconee County Public Works Department
Oconee County School Board Superintendent, or his designee

Georgia Department of Transportation Representatives

Transportation Planner (Highway) Georgia Department of
Transportation
Transportation Planners (Transit) Georgia Department of
Transportation
District Representative, Georgia Department of Transportation
District Pre-Construction Engineer, Georgia Department of
Transportation

Other Representatives

Public Works Officer, U.S. Navy Supply Corps School
Transportation Planner, Northeast Georgia Regional
Development Center
Representative, Norfolk Southern Railway
Representative, CSX Railway
Representative, American Trucking Association
District 11 Representative, Georgia Rail Passenger Authority

and other members who may be assigned by the Policy Committee from time to time.

Additionally, the TCC has Ex-Officio members who have no formal voting powers. These members include: the Director of Campus Planning, University of Georgia and the Planning and Research Engineer, Federal Highway Administration.

D. MEETINGS

The MACORTS TCC and PC shall meet monthly or as often as necessary. TCC meetings shall be held on the fourth Wednesday of the month and PC meetings shall be held on the second Wednesday of the month. It may occasionally be necessary to conduct special called committee meetings. These special called committee meetings and subcommittee meetings shall be held at a time convenient for the members.

E. POWERS

The Planning Director of Athens-Clarke County shall serve as the Chair of the TCC. The Chair of the PC shall alternate annually among the CEO's of the member counties, unless otherwise voted by the PC membership. The term of the Chair of the PC shall begin with the first meeting of the calendar year. The successor to the Chair of the PC shall be designated as the Vice-Chair of the PC and shall serve as Chair in the event that the Chair is unavailable. The Transportation Planner for the Athens-Clarke County Planning Department shall serve as the secretary for the TCC and PC. Subcommittee chairs shall be appointed by the Chair of the PC. Committee and subcommittee actions at all meetings (including motions and voting) shall follow generally accepted guidelines as adopted by the PC.

F. QUORUM

A Quorum shall exist in PC and subcommittee meeting when more than one-half (1/2) of the voting members are present. A quorum of the TCC shall exist when at least ten of the voting members are present.

G. AMENDMENTS TO THE BY-LAWS

Occasionally it may become necessary to amend the By-laws. The PC shall review any proposed additions and changes to the By-laws and amend these changes as necessary.