



www.MyACCWell.com

TIPS FOR NEW ACCOUNT ACTIVATION

FIRST: Have you completed your blood work & biometric screening?

If **YES**: Follow the steps below to activate your account.

If **NO**: Visit your doctor to complete blood work and screening and submit a Physician Form to deliver your results to your ACC Well account. Form may be found at www.accgov.com/wellness.

1. Visit www.myaccwell.com

2. On the right side of the page, click ACTIVATE

3. Enter your information

- * Employee ID# is found on your pay check stub, which is accessed via the employee services site (<http://employeeservices>) while using a county computer (site is not accessible from home).
- * DO NOT ENTER ANY ZEROS AT THE BEGINNING OF YOUR ID #!

4. Create your own username & password

- * Username can be anything you like, minimum 6 characters.
- * Password MUST contain 8 characters, including at least 1 capital letter, 1 lowercase letter, & 1 number.

5. Answer the security question

6. Click ACTIVATE

7. Start logging your healthy activities!

- * If submitting Physician Form, you will be able to view your results and log activities within 10 days of form submission.